

April 17, 2018

Members present: Mr. Huddle, Mr. Schaber, Mrs. Gustin

With a quorum present, Mr. Huddle called the order to at 6:51PM.

Minutes of February 5, 2018 were read. Mr. Schaber moved to approve, Mrs. Gustin 2nd. Roll call: Ayes: Mr. Huddle, Mr. Schaber, Mrs. Gustin.

Minutes from February 5, 2018 are approved.

Item 1. ORDINANCE TO AMEND ORDINANCE NO. 1969-29 (KNOWN AS THE YARGER REPORT) AS AMENDED, BY UPDATING THE JOB DESCRIPTION AS TO THE DIRECTOR OF AVIATION AND DECLARING AN EMERGENCY.

Mr. Huddle explained that the job description discussed in the proposed ordinance was discussed at Airport Commission meeting last week with a couple of minor changes to the job description for Director of Aviation.

Mr. Caryer, Service Director, announced that the current Director of Aviation, Mrs. Audrey Wagner, has announced that she is retiring May 31, 2018. The job description is being updated to reflect current needs and certifications in anticipation of upcoming search for a new director. Emergency language is included so that city can begin advertising for candidates immediately.

Deleted language includes:

- “serve as a special police officer at the airport grounds and buildings” (Marion Municipal Airport does not use special police officers and there is no type of certification)
- “one subordinate supervisor who supervises one”
- “National Weather Observation Certificate within twelve (12) months” (only offered for those with a meteorology degree)
- “Ohio Department of Transportation Airport Manager Certificate within two (2) months of being employed” (there is no such certification)

Added language includes:

- Any combination of education and WORK experience that provides the required knowledge, skill and ability may be considered AS A SUBSTITUTE TO FORMAL EDUCATION
- PROMOTES, MARKETS AND IN ADDITION HELPS PLAN FOR ECONOMIC GROWTH OF THE AIRPORT
- A VALID OHIO DRIVER'S LICENSE

Mr. Schaber made a motion to approve; Mrs. Gustin 2nd. Roll call: Ayes: Mr. Huddle, Mr. Schaber, Mrs. Gustin.

LEGISLATION GOES TO COUNCIL WITH 3-0 APPROVAL

ITEMS NOT ON THE AGENDA

Mrs. Wagner, Director of Aviation, announced that a Marion Area Chamber of Commerce Business After Hours has been scheduled at Marion Municipal Airport on Thursday, April 19, 2018 from 5-6:30PM. Tours will be given, and details of the new terminal design will be featured. She extended a warm invitation to council members.

Minutes of Airport, Lands and Buildings Meeting

April 17, 2018

Charlie Blevins, 220 Blaine Avenue, and Mayor Schertzer expressed appreciation and congratulations to Mrs. Wagner for almost 30 years of service.

There being no further business, Mr. Mr. Huddle adjourned the meeting at 6:59PM.

Chairman Huddle

Clerk of Council